



APPRENTICE DEVELOPMENT CHECKLIST – 10 Steps

- 1. Review Qualifications for LG Leadership document and LG Apprentice Job Description
- 2. Pray for wisdom and guidance on “potential” apprentice.
- 3. Identify “potential” short list of candidates
- 4. Preview “potential” short list with your Deacon/Zone Director for input
- 5. Speak with candidate to determine if he/she is open to the position. (Provide Qualifications and Job description documents to candidate)
- 6. Meet 1:1 to assess readiness
 - Member Development Plan/CFCG Classes
 - Personal Qualifications
 - Spiritual Qualifications
 - Identify candidates issues/concerns regarding leading a group
 - Confirm desire to become future leader
- 7. Communication
- 8. Provide opportunities for Hands on Experience in the following areas:
 - Lead Welcome
 - Lead Worship
 - Lead Word
 - Lead Works
 - Lead entire meeting – x times
 - Attend summits
 - Administration: Attendance
 - Reach: Bring visitor/prospect
- 9. Application
 - Share Life Group Leader Application Form and Process with Apprentice
 - Apprentice completes Life Group Leader Application
 - L.G. Leader completes Recommendation for Life Group Leadership form
 - Interview conducted by Deacon/Zone Director
 - Deacon/ZD communicates decision
- 10. Training /Launch (See Process for Starting a Life Group document)
 - Apprentice registers for training
 - Attends Training
 - Secures 2-3 members
 - Launch Group